

Sample Letter to a Teacher

Dear (insert teacher name):

I recently visited ColoradoSchoolGrades.com and learned that our school earned a (insert school grade here). While I understand that this grade is a reflection of the whole school, I am interested in learning more about what is going on day-to-day in the classroom that will lead to improving overall school performance. Particularly, I would like to learn more about how I can support my child, (insert child's name), so that (he/she) can thrive in the classroom.

What are the end-of-year goals for (insert child's name)? What do you work on every day in the classroom that will lead to reaching those goals? What are areas that (insert child's name) struggles with and how can I help (him/her) at home to overcome some of these obstacles? What are you doing at school to help (child's name) improve in these areas?

Please contact me to discuss these questions and to let me know how I can support your efforts to ensure that (insert child's name) is on track to reach the end-of-the-year goals. Thank you in advance for your time.

Sincerely,

Your name

Your address

Your preferred phone number

*You should expect to receive a response within 7 days. If you do not, be sure to follow-up.